

City of Cuba- Committee of the Whole Minutes

August 10th 2026

7:45 PM

Call to Order:

Meeting was called to order at 7:54 PM

Pledge of Allegiance:

Recited

Roll Call			Aye's	Nay's	Absent
Alderman Falk			X		
Alderman Burgett			X		
Alderman Yocum			X		
Alderman Scharping			X		
Alderwoman Clark			X		
Mayor Cozart			X		
Alderman Lynch			X		

The Committee reviewed ongoing efforts to reconcile water utility account records and customer deposits. Staff reported that a significant number of historical water deposit records contain inconsistencies, including missing account histories, duplicate accounts, deposits that were not properly applied, and discrepancies between utility software records and accounting records. The Committee discussed potential causes of these issues, including software conversions and prior recordkeeping practices.

Discussion focused on establishing a process to reconcile accounts, apply deposits to outstanding balances where appropriate, identify accounts that may be eligible for refunds, and research accounts with incomplete historical information. Members discussed the importance of maintaining proper documentation and creating a clear audit trail as records are corrected. The Committee also reviewed current renter accounts to identify active customers whose deposits may have been incorrectly removed or applied.

The Committee discussed water deposit requirements contained in existing ordinances and reviewed guidance received from the City Attorney regarding the return of deposits. Staff noted that questions remain regarding historical ordinance provisions and whether all ordinance amendments have been properly retained and incorporated into the City's records. Additional review of current and prior ordinance language was discussed.

An update was provided regarding the community solar partnership initiative. Staff reported that outreach materials, including flyers, posters, and door hangers, had been received and that program information had been posted on the City's website. The Committee discussed public education efforts and the voluntary nature of participation in the program. Members also shared information received from another municipality concerning potential savings associated with participation.

The Committee reviewed the City's tree ordinance and discussed questions regarding responsibility for tree

maintenance within rights-of-way, easements, and areas adjacent to sidewalks and streets. Members discussed information received from the City's insurance representative, as well as the importance of reviewing existing ordinance language before considering amendments. The Committee also discussed the role of the City Attorney in drafting and reviewing ordinance revisions to ensure consistency and legal compliance.

Discussion concluded with plans to refer the tree ordinance for additional review by the City Property Committee and to continue efforts to reconcile water account records and deposits.

Actions Taken

The Committee provided direction to continue reviewing and categorizing water deposit accounts, including:

- Applying deposits to outstanding balances where documentation supports doing so.
- Researching accounts with missing or incomplete history.
- Preparing additional information for future committee and council review.
- Reviewing active renter accounts where deposits may have been incorrectly applied or removed.

No formal votes were taken.

Motion and second to adjourn Committee of the Whole meeting at 9:19 PM, Alderman Yocum/ Burgett

All Aye's Motion passed